

Appendix A: Town Boards, Departments, and Appointments

Note: This appendix is included for informational and reference purposes only and has not been adopted.

MODERATOR

- a. The Moderator shall be elected for a term of three (3) years.
- b. The Moderator shall preside and regulate the proceedings of Town Meeting in accordance with state laws and Town By-Laws. He shall decide all questions of order, and make public declaration of all votes.
- c. No person shall address a town meeting without leave of the Moderator and all persons shall, at the request of the Moderator, be silent.
- d. If a person, after warning from the Moderator, persists in disorderly behavior, the Moderator may order him to withdraw from the meeting, and if he does not withdraw, may order a constable or any other person to remove him and confine him in some convenient place until the meeting is adjourned.
- e. Chapter 39 Sections 14-15-17, General Laws.

INSPECTOR OF ANIMALS

- a. The Inspector of Animals must be nominated annually before April 1st by the Board of Selectmen and the name must be forwarded to the Director of the Division of Animal Health for approval. After approval the nominee must be appointed by the Board of Selectmen and sworn into office.
- b. The many duties of the Inspector of Animals include:
 1. Inspection of domestic animals,
 2. Certificates of healthy conditions,
 3. Notices of a quarantine of infected animals,
 4. Examinations of barns,
- c. The Inspector of Animals shall comply with and enforce all orders and regulations directed to him by the Director of the Division of Animal Health under the provisions of Chapter 129 Sections 15-43 of the General Laws.

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WEIGHERS OF SAND, GRAVEL, AND STONE

- a. The weighers shall consist of four members, appointed annually, by the Board of Selectmen.
- b. Under the provisions of Chapter 41 Section 85 of the General Laws the Board of Selectmen may appoint weighers, surveyors, or measurers of goods and commodities.

FENCE VIEWER

- a. Two or more Fence Viewers shall be appointed annually by the Board of Selectmen.
- b. The Fence Viewer shall be generally responsible for fences, including such requirements as: height, repairs, maintenance, removal of, failure to erect, etc.
- c. Chapter 49 Sections 1-18 General Laws.

FOREST WARDEN

- a. In towns having permanent Fire Departments, the Chief of the department shall be the Forest Warden and shall be appointed annually in June by the Board of Selectmen.
- b. The Forest Warden is in charge at the scene of woods fires and has total authority at such fires including the power of arrest.
- c. Chapter 49 Sections 8-28 and 40-43 General Laws.

DEPARTMENT OF VETERANS SERVICES

- a. The Director of Veterans Services shall be appointed annually by the Board of Selectmen.
- b. For the purpose of furnishing such information, advice, and assistance to veterans and their dependents as may be necessary to enable them to procure the benefits to which they are or may be entitled.
- c. The Director of Veterans Services shall serve as Burial Agent.
- d. Chapter 115 Sections 1-11 General Laws.

VETERANS' AGENT

- a. The Board of Selectmen shall, annually in April, appoint a Veterans' Agent to act for them in the disbursements of Veterans benefits.
- b. Chapter 115 Section 3 General Laws.

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ADVISORY BOARD TO DEPARTMENT OF VETERANS' SERVICES

- a. The Advisory Board shall be composed of not less than five (5) nor more than fifteen (15) members appointed annually by the Board of Selectmen.
- b. The Advisory Board to Veterans' Services shall render such assistance to the Director of Veterans' Services as the director may request.
- c. Chapter 115 Section 12 General Laws.

VETERANS' GRAVES REGISTRATION OFFICER

- a. The Graves Registration Officer shall be appointed annually by the Board of Selectmen.
- b. Duties include the filing of an affidavit regarding the deceased veterans' service dates, place of burial, and the dispensation of such information to the proper authorities.
- c. Chapter 114 Sections 45-46A, Chapter 115 Section 9 General Laws.

HOUSING AUTHORITY

- a. The Housing Authority shall consist of five (5) members, four (4) to be elected for overlapping terms of five (5) years, one (1) to be appointed by the Governor for a term of five (5) years.
- b. The Housing Authority shall administer all public housing in North Attleborough.
- c. The Housing Authority and all of its programs are completely subsidized by the Commonwealth through the Executive Office of Communities and Development.
- d. Chapter 121B General Laws.

TRUSTEES OF THE PUBLIC LIBRARY

- a. The Trustees of the Public Library shall be composed of a number of persons divisible by three (3). Our Trustees of the Public Library number six (6) persons, two (2) to be elected each year for terms of three (3) years.
- b. The Trustees of the Public Library shall appoint a qualified Librarian.
- c. The Trustees of the Public Library shall have the custody and management of the library, reading room, and of all the property owned by the town related thereto.
- d. Chapter 78 Sections 7-12 General Laws.

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ELECTRIC COMMISSIONERS

- a. The Electric Commissioners are a three (3) member board with overlapping terms of three (3) years, one (1) member to be elected each year.
- b. The Electric Commissioners shall appoint a manager for the department to serve for two (2) years.
- c. The Electric Commissioners establish policy and oversee the planning and operation of the municipal electric department.
- d. Chapter 164 General Laws.

PARK COMMISSIONERS

- a. The Park Commissioners are a five (5) member board with overlapping three (3) year terms, two (2) members to be elected each year and one (1) member to be elected every third year.
- b. The parks are governed by a set of rules and regulations approved by the Park Commissioners.
- c. The Park Commissioners have charge of the jurisdiction, maintenance of the town Park Department.
- d. Chapter 45 Section 5 General Laws.

RECREATION DIRECTOR

- a. The Recreation Director shall be appointed annually by the Park Commissioners.
- b. The Recreation Director will plan, organize, and supervise the recreational program under the direction of the commissioners.

CIVIL DEFENSE DIRECTOR

- a. The Civil Defense Director shall be appointed annually by the Board of Selectmen.
- b. The Civil Defense Director is appointed under the provisions of the Acts of 1950 Chapter 639 Sections 1-19 which is an Act to provide for the safety of the Commonwealth during the existence of an emergency resulting from disaster or hostile action.

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c. The Civil Defense Director shall have direct responsibility for the organization, administration, and operation of the town civil defense organization subject to the direction and control of the appointing authority.

ZONING BOARD OF APPEALS

a. The Zoning Board of Appeals shall consist of five (5) members appointed by the Board of Selectmen to serve overlapping terms of five (5) years and three (3) alternate members to serve terms of one (1) year.

b. The Zoning Board of Appeals shall enforce the provisions of the Zoning By-Laws and its enforcing agent shall be the Building Inspector.

c. Chapter 40A General Laws.

PERSONNEL APPEAL BOARD

a. The Personnel Appeal Board shall consist of five (5) members appointed by the Board of Selectmen for five (5) year overlapping terms.

b. The Personnel Appeal Board shall be responsible for the hearing of all appeals, from rulings or decisions, of the Personnel Board and shall have the authority to confirm or overrule the board's decision on any matter, which may be brought to it on appeal.

TOWN FOREST COMMITTEE

a. The Town Forest Committee consists of three (3) members appointed by the Board of Selectmen for overlapping terms of three (3) years.

b. Their duties are to oversee Town Forest maintenance, supervise planting and cutting, growth and culture of forest trees, recreational activity, and the preservation of water supply when applicable.

c. Chapter 45 Sections 19-22 General Laws.

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BUSINESS AND INDUSTRIAL COMMISSION

- a. The Business and Industrial Commission consists of five (5) members, appointed by the Board of Selectmen, for overlapping terms of three (3) years.
- b. Its purpose is to act as liaison between the business community and the industrial sector.
- c. To work and cooperate with all town boards.
- d. To research and develop any bills, plans, or grants that affect the business and industrial community.
- e. Chapters 297 and 511 of the Acts of 1954.

INDUSTRIAL DEVELOPMENT FINANCE AUTHORITY

- a. The Industrial Development Finance Authority consists of five (5) members, appointed by the Board of Selectmen, to serve overlapping terms of three (3) years.
- b. Its purpose is to attract new industry or to expand existing industries through industrial development projects or projects financed under Chapter 40D of the General Laws as amended.
- c. And by so doing to provide security against unemployment or the threat of unemployment and to promote business opportunity in the town.

SOUTHEASTERN MASSACHUSETTS REGIONAL PLANNING AND ECONOMICAL DEVELOPMENT BOARD

- a. Two (2) members to be appointed annually, one (1) by the Board of Selectmen and one (1) by the Planning Board.
- b. Duties in general:
 - 1. To conduct studies of the resources, problems, and needs of the district;
 - 2. To conduct research and surveys, compilation of pertinent data, and to assist cities and towns in their planning;
 - 3. To sponsor conferences, seminars, and training programs;

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4. To receive and disburse funds;
 5. To cooperate with state and federal agencies;
 6. To provide technical advice, assistance, and guidance to cities and towns;
 7. To compile and maintain information and statistics.
- c. Chapter 40B Sections 9-19 General Laws.

TRI-COUNTY REGIONAL VOCATIONAL SCHOOL COMMITTEE

- a. The Tri-County Regional Vocational School Committee consists of twelve (12) members of whom two (2) are from this town and are appointed to serve three (3) year terms. The appointing authority is composed of the Board of Selectmen, the Moderator, and the Chairman of the School Committee.
- b. Its duties include the policies and operation of the school; Under State Laws and agreements.
- c. Authority generally Chapter 71 Sections 16A to 16H General Laws.